

**Oyster River Cooperative School District
REGULAR MEETING**

September 18, 2019

High School - Library

7:00 PM

o. CALL TO ORDER (7:00 PM)

I. 6:30 – 7:00 PM MANIFEST REVIEW AT EACH SCHOOL BOARD MEETING.

II. APPROVAL OF AGENDA

III. PUBLIC COMMENTS

IV. APPROVAL OF MINUTES

- Motion to approve 09/4/19 regular meeting minutes.

V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS

A. District

B. Board

VI. DISTRICT REPORTS

A. Assistant Superintendent/Curriculum & Instruction Report(s)

Report on Summer REACH Program

B. Superintendent's Report

C. Business Administrator

- FY21 Budget Calculations

D. Student Senate Report

E. Other:

VII. DISCUSSION ITEM

- Hiring of School Nurse
- Proposed Middle School Bonding Options
- FY21 Budget Goal
- School Board Resolution

VIII. ACTIONS

A. Superintendent Actions

B. Board Action Item

- Motion to authorize hiring of school nurse.
- Motion to approve Middle School Bonding Option
- Motion to approve FY21 Budget Goal
- Motion to approve ORMS Stipend Activity Advisor
- Motion to approve List of Policies for first read: ADB- Drug-Free Workplace/Drug-Free Schools, BDD – Board-Superintendent Relationship. For Deletion: JEAB – Student District Placement

IX. SCHOOL BOARD COMMITTEE UPDATES

A. Manifest Reviewed and Approved by Manifest Subcommittee.

X. PUBLIC COMMENTS

XI. CLOSING ACTIONS

A. Future meeting dates: 10/02/19 – Regular Meeting – High School Library – 7:00 PM
10/16/19 – Regular Meeting – Moharimet Cafeteria – 7:00 PM
10/30/19 – Manifest Meeting – SAU Office – 3:30 PM

XII. NON-PUBLIC SESSION: RSA 91-A:3 II {If Needed}

NON-MEETING SESSION: RSA 91-A:2 I {If Needed}

XIII. ADJOURNMENT:

The School Board reserves the right to take action on any item on the agenda.

Respectfully submitted,

Superintendent

**If you require special
communication aids,
please notify us 48
hours in advance.**

Oyster River Cooperative School District
SAU #5

Welcome to the School Board meeting. If you wish to be heard by the Board, please note "Public Comment" at the beginning of the agenda (reverse side). During the comment section of the agenda each speaker may have up to three (3) minutes within the time frame allowed. Board Chair may limit time allotment as deemed necessary. Occasionally, the Board may "suspend its rules" to allow visitor participation at the time an issue of specific interest is being addressed. A speaker will not be recognized for a second time on a particular topic.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with special meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

- | | |
|--------------------|----------------------------|
| • Brian Cisneros | Term on Board: 2018 - 2021 |
| • Thomas Newkirk | Term on Board: 2019 - 2022 |
| • Kenneth Rotner | Term on Board: 2019 - 2022 |
| • Denise Day | Term on Board: 2017 - 2020 |
| • Michael Williams | Term on Board: 2017 - 2020 |
| • Allan Howland | Term on Board: 2018 - 2021 |
| • Daniel Klein | Term on Board: 2018 - 2021 |

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

Oyster River Cooperative School District

Regular Meeting

September 4, 2019

High School

DRAFT

SCHOOL BOARD: Brian Cisneros, Dan Klein, Michael Williams, Al Howland, Denise Day, Kenny Rotner, Tom Newkirk

Not Present: Student Representative: Yasmeen Gunandar

ADMINISTRATORS: Sue Caswell, David Goldsmith, Misty Lowe, Josh Olstad, Todd Allen, Jay Richard, Suzanne Filippone

There were 14 members of the public present

I. CALL TO ORDER

6:30-7:00 Manifest Review

Tom Newkirk and the School Board recognized the school custodians for all their work and how much they appreciate what they do to get the schools ready and on a daily basis.

II. APPROVAL OF AGENDA

Denise Day moved to approve the agenda, 2nd by Brian Cisneros. Motion passed 7-0.

III. PUBLIC COMMENTS:

Doug Hoff and Janet Martel, two members of the Guild Negotiation Team, thanked the Board for the process. They work in the best interests of the community and the students.

IV. APPROVAL OF MINUTES:

Motion to approve 08/7/19 and 08/21/19 regular and non-public meeting minutes:

8/7/19:

Denise Day moved to approve the 08/7/19 meeting minutes, 2nd by Brian Cisneros. Motion passed 7-0.

8/21/19

Denise Day moved to approve the 8/21/19 minutes with the following additions, 2nd by Brian Cisneros. Motion passed 7-0.

Revisions:

Page 7 insert: Kenny Rotner moved to accept an out of district high school tuition student, 2nd by Brian Cisneros. Motion passed 7-0.

Al Howland moved to adjourn the meeting at 9:30 p.m., 2nd by Brian Cisneros. Motion passed 7-0.

Motion to approve 8/21/19 nonpublic meeting minutes:

Denise Day moved to approve the 8/21/19 nonpublic meeting minutes, 2nd by Dan Klein. Motion passed 7-0.

V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS

A. District: David Goldsmith, Principal of Moharimet, reported that the first five days have been smooth and wonderful. The custodians did a great job. The building was open and ready to go on day one. Their enrichment theme is: The Year of the Ocean.

Misty Lowe from Mast Way reported a smooth start to the school year. They will be creating a staff mural for open house. October 3rd 6:00-7:00 open house and 7:00-7:30 MS Presentation.

Jay Richard had an exceptional start of the year. September 17th is grades 7 and 8 academic information night and open house. September 25th is grades 5 and 6 open house and academic information night.

Suzanne Filippone thanked the custodial crew and technology department. She publicly thanked the counselors for all their help with students. Mark Milliken and Mike McCann working on the schedules getting ready for the school year have done an outstanding job. Today the freshmen receive their laptops for the 1:1 program. September 19th is the high school open house.

B. Board: Kenny Rotner discussed vaping in the schools. This is a very serious issue and thinks that we as a school district should do some sort of educational thing on vaping. Suzanne replied that they have done some push out of information through advisory. They have looked at vaping detectors and they will continue to do some education and work collaboratively with the health classes and the nurse on it. Jay Richard added that they cover vaping in health classes. Kenny Rotner thanked them for being on the issue.

Tom Newkirk reported that the Conval lawsuit ruled in favor of Conval and that the law was unconstitutional. They have decided to appeal it to the Supreme Court. Tom Newkirk asked if the Board wants to create a proposal for the next Delegate Assembly. Superintendent Morse added that there are some School Districts that would like to support our resolution. Tom Newkirk would like to see some coordination done before the assembly with other districts to cosponsor a proposal.

VI. DISTRICT REPORTS

A. Assistant Superintendent/Curriculum and Instruction Reports

Report on Summer Professional Development:

Summer 2019 PD in the Oyster River School District:

The public perception often is that teacher's take the summer off. In the ORCSD, a significant portion of our preparation and long-range planning takes place during the summer months. In the summer of 2019, ORCSD Professional Staff engaged in more than 600 days of professional development. In the summer of 2019, the teachers accomplished a great deal that will benefit the students of the ORCSD.

Below is a list of the PD activities staff have engaged in for Summer 2019:

Middle School Team Planning

Technology Boot Camp

One to One technology planning at the Middle School and High School

Competency development and training

Open Circle Training

World Language Proficiency Curriculum Development

NGSX Science Teacher Training

Math Curriculum planning and development

Literacy curriculum review and development

Student Support services training and planning

MTSS planning and PD

Professional collaboration around many topics:

Action research

K-8 Technology Curriculum

Health Curriculum

Advisory Program

Math/Science Integration

B. Superintendent's Report:

Opening of School: Superintendent Morse thanked the bus drivers for all their work. The district is two bus drivers short versus six at the start of last year. Lisa Huppe continues to finesse the bus routes.

Enrollment: The overall enrollment is up 18 students.

Mast Way:	367 students
Moharimet:	297 students
Middle School:	666 students
High School:	851 students

The Teachers Guild Negotiation Contract Agreement 2020-2025:

Superintendent Morse noted that this new agreement is for five years. He detailed other items of note in the proposed agreement. There was cooperation at the highest level between teachers and the negotiation team.

Denise Day moved to approve the 2020-2025 Teacher Guild Negotiated Contract Agreement, 2nd by Brian Cisneros. Motion passed 7-0.

Cooperative Program in Boys and Girls Lacrosse:

Andy Lathrop, Athletic Director, spoke requesting permission to pursue cooperative programs with Newmarket High School in both Boys and Girls Lacrosse. With the decline in numbers over the past four to five years in both programs, it has become increasingly difficult to field Varsity and JV teams. This past season we were in danger of losing the Boys Program. While the girls' numbers were not quite as dire, we had too many players for one team and not enough for two. The coaches were able to pull off a JV team however we had many players doing duty on both the Varsity and JV Teams.

Andy addressed the question of why the decrease in numbers. He would attribute the number decrease on both sides to the fact that there has been considerable amount of coach turnover in the past five years. We have two very committed coaches for our programs that are in for the long haul. The drop in numbers has also led to the lack of a viable JV option for kids, which has scared some of the athletes away.

Newmarket has the potential to bring 8-10 kids to each program next year. Dan Klein suggested doing a little more outreach to middle school parents to communicate what the proposed plan is.

Andy mentioned that there has not been a lot to notify parents on at this stage of the game, as we need Board approval before moving forward. He is extremely confident that this would receive a positive response from the lacrosse program, and they will definitely keep the parents updated should the process evolve.

Denise Day moved to authorize the Athletic Director to pursue cooperative programs with Newmarket High School for Lacrosse, 2nd by Brian Cisneros. Motion passed 7-0.

C. Business Administrator

End of Year Financial Report: Sue Caswell reported that there is a \$736,104 fund balance that will be returned to the taxpayers.

The Board Chair has signed the MS25/DOE25 Report.

FY21 Budget Calendar:

Sue Caswell reviewed the FY21 Budget Calendar with the Board:

- 9/30 Superintendent Department Reviews
- 10/28 Draft Budget Distribution
- 10/31 Workshop session with the Board
8:00 – 1:00 at the Lee Safety Complex
- 11/20 Regular Board Meeting Budget Discussion
- 11/21 Budget Workshop with the Board 7:00 HS Library
- 12/4 Regular Board Meeting Set Budget 7:00 High School Library
- 1/13 Town Budget Forums – Durham Town Hall 7:00
- 1/15 Board Hearing/Public Hearing 7:00 High School Auditorium
- 1/20 Town Budget Forums – Madbury Town Hal 7:00
- 1/27 Town Budget Forums – Lee Public Safety Complex 6:30
- 2/4 First Session/Deliberative Session 7:00 HS Auditorium
- 3/10 Section Session/Voting by Ballot

Denise Day moved to approve the budget calendar as presented, 2nd by Brian Cisneros. Motion passed 7-0.

2019/20 Sustainability Stipend Position:

Proposed Stipend Position: Maggie Morrison

Kenny Rotner feels that this position is very important but has concerns about how many hours a week this position entails. Maggie replied about 15-20 hours. He asked if Maggie would be seeking grants. She replied that this year they would be using UNH resources but will be open to in future years.

Denise Day moved to accept Sustainability Coordinator Stipend Position, 2nd by Brian Cisneros. Motion passed 6-1 with Kenny Rotner opposing

D. Student Senate Report: None

E. Other: None

VII. DISCUSSION ITEMS:

Proposed Middle School Bonding Options

Superintendent Morse presented the bonding options to the Board. They will need to determine which bonding option they will be pursuing by October in order to share the funding plan with the community and to build the budget. Different options impact the budget differently.

Denise Day asked Sue Caswell which option she would recommend. She replied that she would recommend Option 3 and Superintendent Morse would recommend Option 2. Its how to get the maximum benefit for the taxpayer. It has the ultimate same result to the taxpayer.

All options work due to these factors:

Interest only for two years

CIP offsets bonds

End of HS Bond in February 2023 and

Commitment by the Board to increase CIP/Bond by \$500K/annually

The Board had a lengthy discussion and agreed by consensus to move forward with either Bond Option 2 or 3. Superintendent Morse noted that once the Board's decision is finalized, we will prepare a warrant for the voters to act on for February 2020 Deliberative Session and for the voters in March 2020.

Brian Cisneros and Denise Day both mentioned the very favorable interest rates that the District would be able to take advantage of for this project. The Board requested Sue Caswell run estimates for Option 2 and 3 at 2.75% and 3.25% with the bond bank for a duration of 25 years and have it available for the next School Board meeting.

VIII. ACTIONS:

A. Superintendent Actions: None

B. Board Action Items:

Motion to appoint SRO and Truant Officers:

School Resource Officer ORHS/ORMS	Officer Tom Kilroy - Durham
Truant Officer: Mast Way	Officer Justin Doty - Lee
Truant Officer: Moharimet	Chief Joseph McGann - Madbury

Brian Cisneros moved to approve the above list of SRO and Truant Officers, 2nd by Denise Day. Motion passed 7-0.

Brian Cisneros moved to approve the following ORHS and ORMS Stipend Activity Advisors, 2nd by Denise Day. Motion passed 7-0.

ORHS

Kate Melitz	Musical Director	\$3,259
Marc LaForce	Music Activities .50	\$1,371.50

ORMS

Michele Martin	Science Club	\$912
Andrea Von Oeyen	Music Activities.50	\$1,221.50

Motion to approve List of Policies for second reading/adoption:

JLCF	Wellness
DKC	Expense Reimbursement/District and Federal Funds
DA	Fiscal and Federal Monitoring and Management
D2	Procurement - Subrecipient Monitoring and management

Denise Day moved to approve the above list of policies for second reading/adoption, 2nd by Brian Cisneros. Motion passed 7-0.

IX. SCHOOL BOARD COMMITTEE UPDATES:

A. Manifests Reviewed and Approved by Manifest Committee:

Payroll Manifest #4: \$286,992.66

Vendor Manifest #5: \$633,830.56

Denise Day reported that the Long-Range Planning Committee is meeting Tuesday, September 10 and will be going over the opening day numbers.

Todd Allen reported that the Sleep Study has been completed and it will be on a future Board agenda.

X. PUBLIC COMMENTS: None

XI. CLOSING ACTIONS:

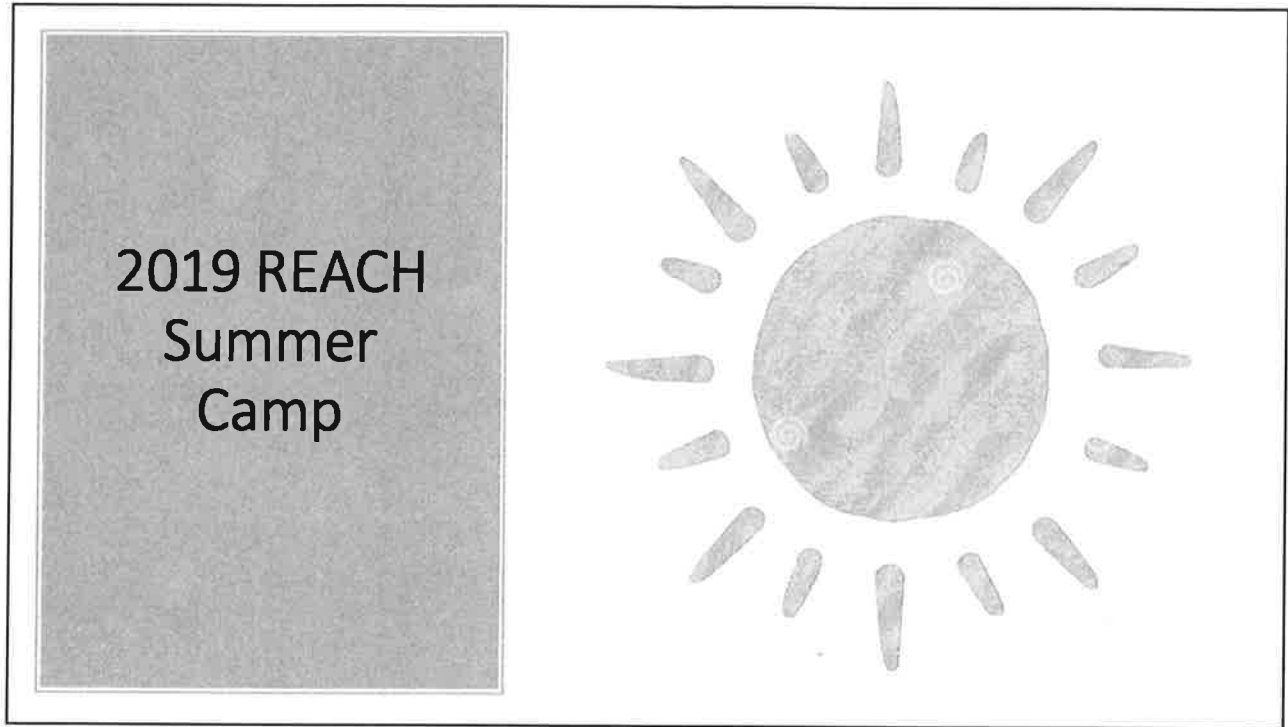
A. Future Meeting Dates: 9/18/19 Regular Meeting HS Library 7:00
10/02/19 Regular Meeting HS Library 7:00

XII. NON-PUBLIC SESSSION RSA 91-A:3 II (if needed)
NON-MEETING SESSION: RSA 91-A:2 I {If needed}


XIII. ADJOURNMENT:


Brian Cisneros moved to adjourn the meeting at 8:45 p.m., 2nd by Michael Williams. Motion passed 7-0.


Respectfully yours,
Laura Grasso Dobson
Recording Secretary



Recreation
Education and
Adventure
Close to
Home

 A collaboration between Oyster River Cooperative School District and Durham Parks & Recreation Department.

 Camps run Monday - Thursday at the Oyster River Middle School with Friday Field Trips through DPR

 REACH is a self-funded program.

More fast facts...



We had over 430 campers attending a variety of camps.

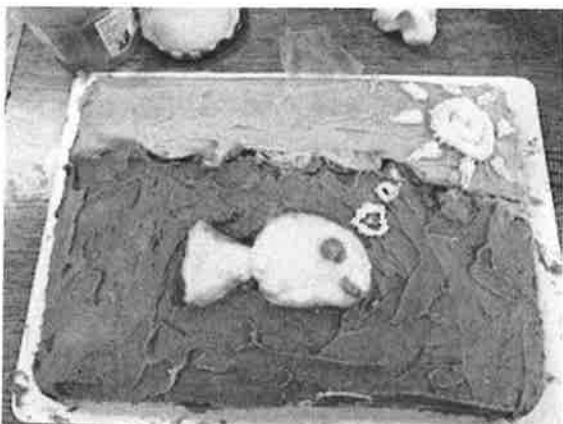


Many of the instructors are ORCSD employees.



A free lunch was offered to all campers after camp each day.

Cake Decorating



Mmmmm.....



Clay Camp



Fly Fishing

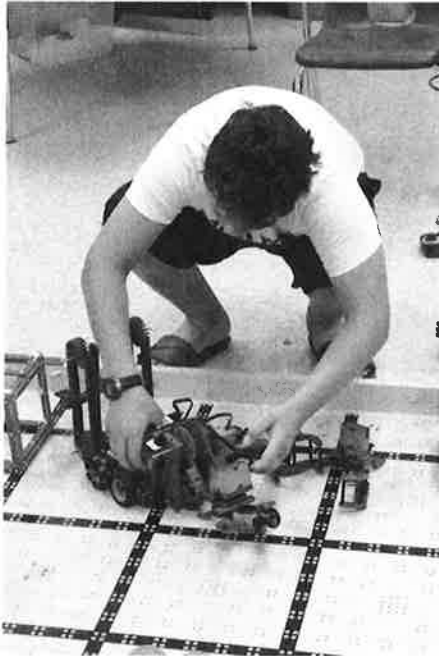


Tie Dying





Mini Tree Houses



Robotics



Magical and Mystical Crafts



Rocketry



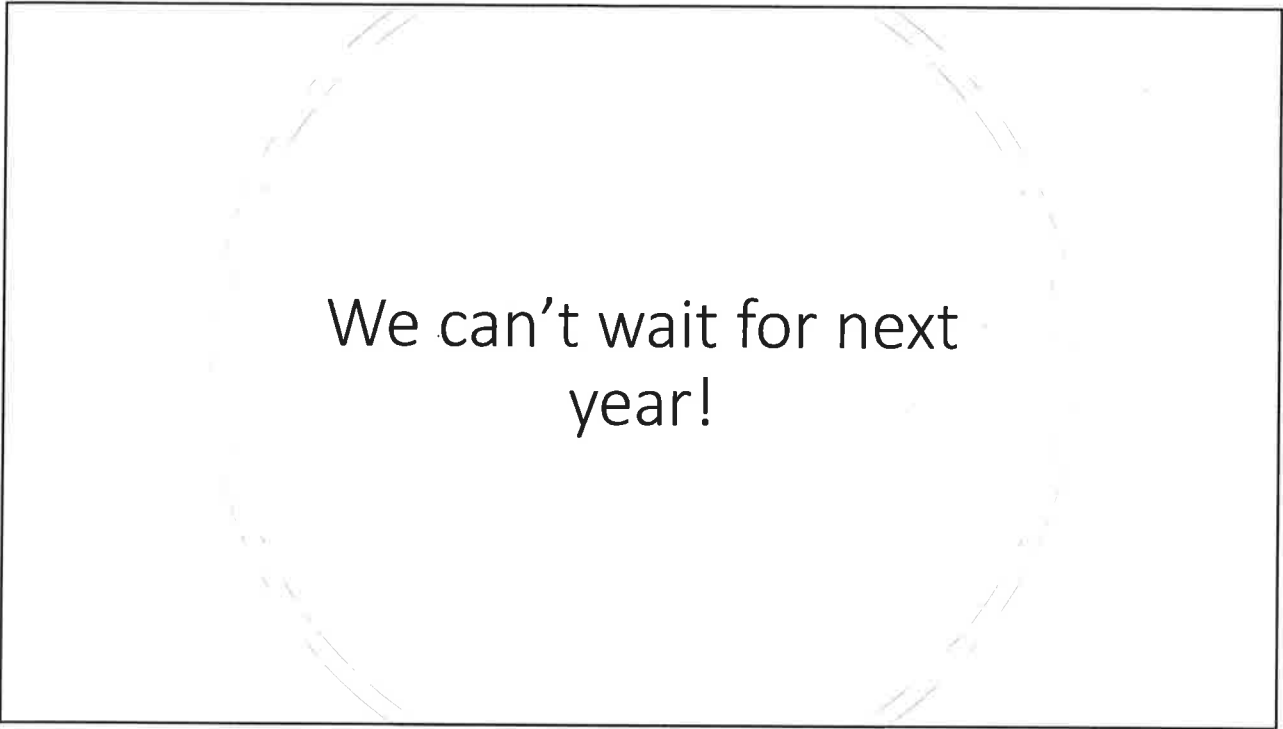
Durham Parks and Recreation



Summer Fun



Bees and the Beach



We can't wait for next
year!

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT
BUSINESS ADMINISTRATOR'S OFFICE

SAU #5
36 COE DRIVE
DURHAM NH 03824

(603) 868-5100
FAX (603) 868-6668
scaswell@orcscsd.org

To: School Board & Superintendent
From: Sue Caswell, Business Administrator
Date: September 18, 2019
Re: FY2021 Calculations

This memorandum is written to provide budget information to you as you discuss FY2021 budget goals setting.

There are some increases we do know of and we can give you some figures based on assumptions. The Paraeducator contract increase was estimated at \$75,239, the Bus Driver agreement impact was estimated at \$41,223 and the Custodian/Support Personnel was estimated at \$45,532. Since these estimates were made with staffing in place as much as two years ago the actual increases could be lower. The impact of the Guild contract is proposed at \$698,474.

Keep in mind that we have moved the budget presentation back to accommodate the setting of the guaranteed maximum rate (GMR) for health insurance. We should have this figure before we meet on October 31. To give you an idea of how much this impacts the budget we have calculated a 10% increase to be approximately \$570,000.

The capital budget is currently at \$1,974,178. The current Capital Plan includes an additional \$525,000 to complete projects and pay an estimated amount for the first year of interest on a bond at the 4.25% rate.

Using these estimating assumptions, I have outlined what our increases might look like for FY2021. This increase would raise the general fund budget by 4.25%. Last year my estimated increases came in at 4.13% and we were able to bring it down to 3.61%.

Guild Contract	\$698,474
ORPass Contract	\$ 75,239
ORBDA Contract	\$ 41,223
ORESPA Contract	\$45,532
Health at 10%	\$570,000
Capital Account	\$525,000
Total	\$1,955,468

It should be noted that this estimate does not include increases for other bargaining and non-bargaining unit employees which includes program directors, central office, maintenance and technology staff. Typically, we follow negotiated contracts to guide decisions for non-bargaining employees.

Currently we are not anticipating any additional revenues.

Office of the Superintendent
Oyster River School District
36 Coe Drive, Durham, NH 03824

INTEROFFICE MEMORANDUM

TO: Superintendent Morse and ORCSD School Board
FROM: Catherine Plourde, Special Service Director
DATE: September 13, 2019

RE: Urgent Need for an Additional Nurse

It is not an exaggeration to say there is a nursing shortage; it is documented in the news regularly. Due to the severe medical needs in the district, our building-based nurses are not enough to meet the needs of medically fragile children when any nurse is absent due to illness.

We currently have two medically fragile children attending PEP. They need far more support from the high school nurse than time allows without a loss of services to high school students.

We have medically fragile children at all four schools.

We have been unable to hire a substitute nurse as we have in the past due to historically low unemployment.

As an example, Friday the middle school nurse took ill, the high school nurse covered medically fragile children in PEP, medically fragile children at the middle school and attempted to cover her high school assignment. All meetings with high school parents were cancelled.

I recommend we use a combination of funds to cover the cost of this position. I have unfilled positions that I could redirect funds from and, working with Susan Caswell, we can identify other accounts from which to draw funds.

I recognize this request is unusual given the time of year, but my primary goal as the nurse supervisor is to assure that the medically fragile children in the district receive the services they require when they need them.

Therefore, I ask your support in hiring an additional school nurse immediately.

Thank you.

Office of the Superintendent
 Oyster River School District
 36 Coe Drive, Durham, NH 03824

INTEROFFICE MEMORANDUM

To: ORCSD School Board
 Fr: Sue Caswell, Business Administrator
 Date: September 18, 2019

Re: Bonding and Capital Improvement Plan (CIP) Options

As requested, please find the bonding option information for Option 2 - Level Debt and Option 3 - Level Principal.

Option 2 - Level Debt				Option 3 - Level Principal	
Interest Rate	Years	Interest Cost	2024-25 Payment	Interest Cost	2024-25 Payment
4.25%	25	\$ 32,449,316	3.286M	\$ 28,734,536	4.1M
3.50%	25	\$ 26,752,561	3.109M	\$ 24,155,911	3.77M
2.70%	25	\$ 20,192,460	2.865M	\$ 18,634,560	3.4M
CIP Impact		1.95M-2.385M		1.195M-1.85M	

Facilities CIP plan * Level Debt Option 2

5/30/2019

\$49 Million Bond / 25 years @4.25% no principal payment for 2 years - interest only
2 Issues 24.5M 24.5M

Year 1

July 1, 2019 - June 30, 2020

School	Trade	Project	Cost
<i>Ordered by Priority</i>			<i>Target</i> \$2,225,000.00
DW	Upgrades	Siemens LEASE PAYMENT - Year 1	\$418,858.00
Middle School	Fee's	Architect fee's for future MS	\$800,000.00
Moharimet	Construction	Main Office expansion	\$755,320.00
High school	Renovation	Main Office renovations	\$25,000.00
			\$1,974,178.00

Year 2

2020 - 2021

School	Trade	Project	Cost
<i>Ordered by Priority</i>			<i>Target</i> \$2,500,000.00
DW	Upgrades	Siemens LEASE PAYMENT - Year 2	\$418,858.00
Middle School		*ESTIMATED Bond payment	\$628,000.00
High school	Renovation	Tennis court / Parking lot upgrade - Strategic plan*	\$500,000.00
DW	HVAC	A/C replacements for Server rooms - Strategic plan*	\$100,000.00
DW	Security	Security improvements - Strategic plan*	\$100,000.00
Mast Way	HVAC	Air handler replacements - 3 units	\$250,000.00
Moharimet	Roofing	Roof re-coating	\$230,000.00
Athletics	Upgrades	Track/Field Grandstands	\$160,000.00
Elementary	Engineering	Mechanical engineer for MOH/MW HVAC systems	\$60,000.00
High school	Flooring	Main Hallway floor replacement	\$55,000.00
			\$2,501,858.00

Year 3

2021 - 2022

School	Trade	Project	Cost
<i>Ordered by Priority</i>			<i>Target</i> \$3,000,000.00
DW	Upgrades	Siemens LEASE PAYMENT - Year 3	\$418,858.00
Middle School		*ESTIMATED Bond payment	\$1,669,500.00
Moharimet	HVAC	A/C replacements - Strategic Plan*	\$200,000.00
Moharimet	HVAC	Air handler replacement - 4 systems	\$300,000.00
Moharimet	Renovation	Existing Main office renovation - (still being designed)	\$290,000.00
High School	Flooring	Flooring replacement on 2nd floor	\$40,000.00
High School	Renovation	STEM walls is Juior core	\$91,000.00
			\$3,009,358.00

Year 4

2022 - 2023

School	Trade	Project	Cost
<i>Ordered by Priority</i>		<i>Target</i>	<i>\$3,500,000.00</i>
DW	Upgrades	Siemens LEASE PAYMENT - Year 4	\$418,858.00
Middle School	Bond	*ESTIMATED Bond payment	\$2,083,000.00
Mast Way	HVAC	A/C replacements - Strategic Plan*	\$250,000.00
Moharimet	Parking	Parking lot upgrade and Lighting - Strategic plan*	\$300,000.00
Mast Way	Parking	Parking lot upgrade and Lighting - Strategic plan*	\$300,000.00
Moharimet	Flooring	Flooring replacement in wings and Library	\$75,000.00
Mast Way	Flooring	Flooring replacements	\$75,000.00
			\$3,501,858.00

Year 5

2023 - 2024

*current ORHS Bond payed in full - \$750,000 available

School	Trade	Project	Cost
<i>Ordered by Priority</i>		<i>Target</i>	<i>\$4,750,000.00</i>
DW	Upgrades	Siemens LEASE PAYMENT - Year 5	\$418,858.00
Middle School	Bond	*ESTIMATED Bond payment	\$2,719,000.00
High School	HVAC	Domestic hot water boiler replacement	\$125,000.00
Mast Way	Flooring	Classroom 1,2,3,4, and hallway replacements	\$125,000.00
Mast Way	Renovation	Interior renovations. Staff / single stall restrooms	\$125,000.00
DW	Security	Building access upgrades - Strategic plan*	\$150,000.00
Moharimet	Renovation	Interior renovations. Staff / single stall restrooms	\$200,000.00
Service Building	Renovation	Team room/restrooms/expanded concessions	\$200,000.00
High School	HVAC	Walk-in cooler controls	\$25,000.00
DW	Energy	Electric Vehicle charging stations	\$150,000.00
SAU	Improvement	Siding replacement	\$40,000.00
Service Building	Parking	Parking lot re-surfacing	\$40,000.00
High School	Roofing	Gym and Aud. roof restoration (solar)	\$120,000.00
Moharimet	Flooring	Flooring replacment	\$25,000.00
SAU	Electrical	Full Service generator	\$25,000.00
Service Building	HVAC	Furnace replacement (2) and A/C	\$100,000.00
High School	Roofing	Tower and C roof	\$150,000.00
			\$4,737,858.00

Year 6

2024 - 2025

Ordered by Priority	School	Trade	Project	Target	Cost
					\$5,250,000.00
DW		Upgrades	Siemens LEASE PAYMENT - Year 6		\$418,858.00
Middle School		Bond	*ESTIMATED Bond payment (peak amount)		\$3,352,000.00
High School		Parking	Parking lot / side walk improvements		\$200,000.00
Mast Way		Fire systems	Fire pump and tank replacement		\$75,000.00
Mast Way		HVAC	Heating radiator replacement		\$200,000.00
Moharimet		HVAC	Heating radiator replacement		\$200,000.00
SAU		HVAC	Heating / A/C system replacement		\$155,000.00
Mast Way		Renovation	Restroom renovations - rear and staff		\$150,000.00
Mast Way		Roofing	Rear classroom roof replacement		\$200,000.00
Service Building		Roofing	Roof replacement		\$100,000.00
High School		Renovation	Exterior Door replacement		\$175,000.00
					\$5,225,858.00

Facilities CIP plan * Level Principal Option 3

5/30/2019

\$49 Million Bond / 25 years @4.25% no principal payment for 2 years - interest only
2 issues 24.5M 24.5M

Year 1

July 1, 2019 - June 30, 2020

Ordered by Priority	School	Trade	Project	Target	Cost
					\$2,225,000.00
DW	Middle School	Upgrades	Siemens LEASE PAYMENT - Year 1		\$418,858.00
	Moharimet	Fee's	Architect fee's for future MS		\$800,000.00
	High school	Construction	Main Office expansion		\$755,320.00
		Renovation	Main Office renovations		\$25,000.00
					\$1,974,178.00

Year 2

2020 - 2021

Ordered by Priority	School	Trade	Project	Target	Cost
					\$2,500,000.00
DW	Middle School	Upgrades	Siemens LEASE PAYMENT - Year 2		\$418,858.00
	High school	Renovation	*ESTIMATED Bond payment		\$621,000.00
DW		HVAC	Tennis court / Parking lot upgrade - Strategic plan*		\$500,000.00
DW		Security	A/C replacements for Server rooms - Strategic plan*		\$100,000.00
Mast Way		HVAC	Security improvements - Strategic plan*		\$100,000.00
Moharimet		Roofing	Air handler replacements - 3 units		\$250,000.00
Athletics		Upgrades	Roof re-coating		\$230,000.00
Elementary		Engineering	Track/Field Grandstands		\$160,000.00
High school		Flooring	Mechanical engineer for MOH/MW HVAC systems		\$60,000.00
			Main Hallway floor replacement		\$55,000.00
					\$2,494,858.00

Year 3

2021 - 2022

Ordered by Priority	School	Trade	Project	Target	Cost
					\$3,000,000.00
DW	Middle School	Upgrades	Siemens LEASE PAYMENT - Year 3		\$418,858.00
	Moharimet	HVAC	*ESTIMATED Bond payment		\$1,663,000.00
	Moharimet	HVAC	A/C replacements - Strategic Plan*		\$200,000.00
	Moharimet	HVAC	Air handler replacement - 4 systems		\$300,000.00
	High School	Renovation	Existing Main office renovation - (still being designed)		\$290,000.00
	High School	Flooring	Flooring replacement on 2nd floor		\$40,000.00
	High School	Renovation	STEM walls is Juior core		\$91,000.00
					\$3,002,858.00

Year 4

2022 - 2023

School	Trade	Project	Cost
<i>Ordered by Priority</i>			<i>Target</i> \$3,500,000.00
DW	Upgrades	Siemens LEASE PAYMENT - Year 4	\$418,858.00
Middle School	Bond	*ESTIMATED Bond payment	\$2,083,000.00
Mast Way	HVAC	A/C replacements - Strategic Plan*	\$250,000.00
Moharimet	Parking	Parking lot upgrade and Lighting - Strategic plan*	\$300,000.00
Mast Way	Parking	Parking lot upgrade and Lighting - Strategic plan*	\$300,000.00
Moharimet	Flooring	Flooring replacement in wings and Library	\$75,000.00
Mast Way	Flooring	Flooring replacements	\$75,000.00
			\$3,501,858.00

Year 5

2023 - 2024

*current ORHS Bond payed in full - \$750,000 available

School	Trade	Project	Cost
<i>Ordered by Priority</i>			<i>Target</i> \$4,750,000.00
DW	Upgrades	Siemens LEASE PAYMENT - Year 5	\$418,858.00
Middle School	Bond	*ESTIMATED Bond payment	\$3,130,000.00
High School	HVAC	Domestic hot water boiler replacement	\$125,000.00
Mast Way	Flooring	Classroom 1,2,3,4, and hallway replacements	\$125,000.00
Mast Way	Renovation	Interior renovations. Staff / single stall restrooms	\$125,000.00
DW	Security	Building access upgrades - Strategic plan*	\$150,000.00
Moharimet	Renovation	Interior renovations. Staff / single stall restrooms	\$200,000.00
Service Building	Renovation	Team room/restrooms/expanded concessions	\$200,000.00
High School	HVAC	Walk-in cooler controls	\$25,000.00
Mast Way	Fire systems	Fire pump and tank replacement	\$75,000.00
SAU	Improvement	Siding replacement	\$40,000.00
High School	Roofing	Gym and Aud. roof restoration (solar)	\$120,000.00
			\$4,733,858.00

Year 6

2024 - 2025

School	Trade	Project	Cost
<i>Ordered by Priority</i>			<i>Target</i> \$5,250,000.00
DW	Upgrades	Siemens LEASE PAYMENT - Year 6	\$418,858.00
Middle School	Bond	*ESTIMATED Bond payment (peak amount)	\$4,127,000.00
High School	Parking	Parking lot / side walk improvements	\$200,000.00
Moharimet	Flooring	Flooring replacment	\$25,000.00
SAU	Electrical	Full Service generator	\$25,000.00
Service Building	HVAC	Furnace replacement (2) and A/C	\$100,000.00
High School	Roofing	Tower and C roof	\$150,000.00
Service Building	Roofing	Roof replacement	\$100,000.00
High School	HVAC	Main 5hp Circulator pump replacement	\$65,000.00
Service Building	Parking	Parking lot re-surfacing	\$40,000.00
			\$5,250,858.00



**OYSTER RIVER COOPERATIVE SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT**

**36 Coe Drive
Durham, New Hampshire 03824
Telephone: 603-868-5100 Facsimile # 603-868-6668**

Proposed 2020 - 21 Budget Goal

Draft Proposed for FY21: 3.5%

Budgeting is directly related to our academic vision. The proposed 2020-21 budget reflects the priorities of the adopted District Strategic Plan which guides the decisions at a realistic and affordable pace.

The proposed budget will include all completed negotiation agreements, health insurance costs, and other proposed expenditures consistent with the District Strategic Plan.

New revenue from the Barrington tuition agreement may be used to offset increases in staffing, healthcare, and retirement costs.

The budget will ensure that the ~~expendable trust funds, used in the 2017-2018 budget, will be replenished by at least \$100,000.~~

~~This goal does not take into account additional state revenue for full-time kindergarten, which will go directly to the towns, and which should lessen the tax impact of the budget.~~

This budget goal does not include any petitioned warrants.

The budget goal is to limit the overall impact to an increase of 3.5% or less in general fund.



ORMS

**1 Coe Drive
Durham, NH 03824
603-868-2820**

OYSTER RIVER MIDDLE SCHOOL

From: Jay Richard
Date: September 18, 2019
Re: Club and Extracurricular Nominations

Message:

Please accept the following name for nomination for ORMS clubs and activities.

Positions:

Name	Activity	Stipend	Years	Longevity	Total
Jonathan Derick	Yearbook Advisor	\$2,037	2	\$0	\$2,037

Jay Richard
Principal
ORMS

Policies for
 First/Second Read/Adoption/Deletion
SB Meeting of
September 18, 2019

Title	Code
Policies for First Read	
Drug-Free Workplace/Drug-Free Schools	ADB
Board-Superintendent Relationship	BDD
Policies for Second Read/Adoption	
Policies for Deletion/Replacement	
Student District Placement	JEAB

As a reference the September 11, 2019 policy minutes are attached to this packet.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy: ADB
School Board Adoption: June 15, 2011 Policy Committee Review: September 11, 2019 School Board First Read: September 18, 2019	Page 1 of 2

DRUG-FREE WORKPLACE/DRUG-FREE SCHOOLS

A. Drug-Free Workplace

1. All Oyster River Cooperative School District workplaces are drug- and alcohol-free. All employees and contracted personnel are prohibited from:
 - a. Unlawfully manufacturing, dispensing, distributing, possessing, using, or being under the influence of any controlled substance or drug while on or in the workplace, including employees possessing a "medical marijuana" card.
 - b. Distributing, consuming, using, possessing, or being under the influence of alcohol while on or in the workplace.
2. For purposes of this policy, a "controlled substance or drug" means and includes any controlled substance or drug defined in the Controlled Substances Act, 21 U.S.C. § 812(c), or New Hampshire Controlled Drug Act RSA 318-B.
3. For purposes of this policy, "workplace" shall mean the site for the performance of work, and will include at a minimum any District building or grounds owned or operated by the District, any school-owned vehicle, and any other school-approved vehicle used to transport students to and from school or school activities. It shall also include off-school property during any school-sponsored or school-approved activity, event or function such as a field trip or athletic event where students are under the jurisdiction, care or control of the District.
4. As a condition of employment, each employee and all contracted personnel will:
 - a. Abide by the terms of this policy respecting a drug- and alcohol-free workplace, including any administrative rules, regulations or procedures implementing this policy; and
 - b. Notify his or her supervisor of his or her conviction under any criminal drug statute, for a violation occurring on District premises or while performing work for the District, no later than five (5) days after such conviction.
5. In order to make employees aware of dangers of drug and alcohol abuse, the District will endeavor to:
 - a. Provide each employee with a copy of the District drug- and alcohol-free workplace policy;
 - b. Post notice of the District drug- and alcohol-free workplace policy in a place where other information for employees is posted;
 - c. Establish a drug-free awareness program to educate employees about the dangers of drug abuse and drug use in the work place, the specifics of this policy, including, the consequences for violating the policy, and any information about available drug and alcohol counseling, rehabilitation, reentry, or other employee-assistance programs.
 - d. Available drug and alcohol counseling, rehabilitation, and employee assistance and/or re-entry programs.

B. District Action Upon Violation of Policy

An employee who violates this policy may be subject to disciplinary action; up to and including termination of employment. Alternatively, the Board may require an employee to successfully complete an appropriate drug- or alcohol-abuse, employee-assistance rehabilitation program.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy: ADB
School Board Adoption: June 15, 2011 Policy Committee Review: September 11, 2019 School Board First Read: September 18, 2019	Page 2 of 2

The Board will take disciplinary action with respect to an employee convicted of a drug offense in the workplace, within thirty (30) days of receiving notice of a conviction. Should District employees or contracted personnel be engaged in the performance of work under a federal contract or grant, or under a state contract or grant, the Superintendent will notify the appropriate state or federal agency from which the District receives contract or grant moneys of an employee/contracted personnel's conviction, within ten (10) days after receiving notice of the conviction.

The processes for disciplinary action shall be those provided generally to other misconduct for the employee/contractor personnel as may be found in applicable collective bargaining agreements, individual contracts, School Board policies, contractor agreements, and or governing law. Disciplinary action should be applied consistently and fairly with respect to employees of the District and/or contractor personnel as the case may be.

C. Drug-Free School Zone

Pursuant to New Hampshire's "Drug-Free School Zone" law (RSA Chapter 193-B), it is unlawful for any person to manufacture, sell prescribe administer, dispense, or possess with intent to sell, dispense or compound any controlled drug or its analog, within a "drug-free school zone". The Superintendent is directed to assure that the District is and remains in compliance with the requirements of RSA 193-B, I, and N.H. Ed. Part 316 with respect to establishment, mapping and signage of the drug-free zone around each school of the District.

D. Implementation and Review

- a. The Superintendent is directed to promulgate administrative procedures and rules necessary and appropriate to implement the provisions of this policy.
- b. In order to maintain a drug-free workplace, the Superintendent will perform a biennial review of the implementation of this policy. The review shall be designed to (i) determine and assure compliance with the notification requirements of section A.5.a, b and d; (ii) determine the effectiveness of programs established under paragraph A.5.c above; (iii) ensure that disciplinary sanctions are consistently and fairly enforced; and (iv) and identify any changes required, if any.

Cross Reference: EEAEA – Mandatory Drug and Alcohol Testing – School Bus Drivers

Legal References:

- 41 U.S.C. §101, et. Seq. - Drug-free workplace requirements for Federal contractors, and Federal grant recipients
- RSA Chapter 193-B Drug Free School Zones
- N.H. Admin. Code, Ed. Part 316

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BDD
Adoption by School Board: October 3, 2012 Policy Committee Review: September 11, 2019 School Board First Read: September 18, 2019	Page 1 of 1

BOARD SUPERINTENDENT RELATIONSHIP

The Oyster River Cooperative School Board believes that policy-making is a primary function of the School Board and that the execution of those policies is the primary function of the Superintendent.

Delegation by the Board of its executive powers to the Superintendent provides freedom for the Superintendent to manage the schools within the Board's policies and frees the Board to devote its time to policy-making and appraisal functions.

The Superintendent is responsible for the administration of Board policies, the execution of Board decisions, the operation of school programs, for keeping the Board informed about school operations and issues.

Cross Reference: BDD-R – Superintendent's Job Description

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JEAB
Policy Committee Review: February 4, 2014 School Board First Read: March 5, 2014 School Board Second Read/Adoption: April 2, 2014 Policy Committee Review: September 11, 2019 FOR DELETION School Board Deletion: September 18, 2019	Page 1 of 1

STUDENT DISTRICT PLACEMENT

Oyster River students will attend the school housing the grade to which they have been assigned. At the elementary level a student will attend the school which serves the neighborhood in which he/she resides except as reassignment is necessary because of limited classroom capacity within a building or because of the limitations of efficient transportation, or when other circumstances warrant it. Effort will be made to ensure that the student completes the elementary program in the school which he/she initially enters following kindergarten.

Legal Reference:

NH Code of Administrative Rules, Section ED 302.02(l), Duties of the Superintendent
 NH Code of Administrative Rules, Section ED 306.14(a), Instructional Program;
 Appropriate Assignment of all Incoming Students

Policy Committee Meeting Minutes

Wednesday, September 11, 2019 @ 3:30 PM

Attendees: Denise Day, Brian Cisneros, Kenny Rotner, James Morse, Todd Allen, Wendy DiFruscio

Visitors: Misty Lowe, David Goldsmith

Denise called the meeting to order at 3:34 PM.

Jim explained that Misty and David are in attendance for a discussion surrounding a proposed class size procedure that was developed and is being brought forward to the committee for their review and input. The Class size policy is on the agenda not for revision, but to use as an informational guideline for the proposed procedure.

Jim also explained that this procedure was developed for clarification purposes and went on to give two separate examples from last year as to why this procedure would have been helpful to have.

David suggested some language changes to #5 by adding the word "building" after Kindergarten and changing the date to a range from August 1 through August 7. On # 8a – by adding "have the option of remaining in the current school for the remainder of the year, but" before the word need in the first sentence.

Discussion ensued regarding #6 and whether this statement should be removed as it is already encompassed in the second paragraph of the procedure. It was determined that the language is fine as is, but the following statement will be added to the end of the second paragraph, "recognizing that both elementary schools serve students from all three towns.

Brian asked what the legal obligation was to transport students.

Jim explained that it was Kindergarten through Grade 8, but not across the District.

The committee understands that this is a procedure but asked that the corrected version be brought back at the next policy meeting.

Misty and David left the meeting at 4:05PM.

Policy ADB – Drug-Free Workplace/Drug-Free Schools – Both the current and NHSBA version were presented and reviewed. A discussion pertaining to the difference in each policy were looked at and compared. It was decided that the NHSBA version of the policy included language updates as well as updated legal references and would be used for the policy. It was also decided that existing language from the current policy section #2C – would be added as #5d. This policy is ready for a first read.

Policy AE – Accountability – was reviewed with no changes and this status will be reflected on the policy.

Policy BCB – Board Member Conflict of Interest – Both the existing and NHSBA versions were reviewed. A brief discussion followed and examples of possible conflict of interest scenarios were presented and discussed. This policy was reviewed with no changes and will be reflected on the policy as such.

Policy BDB – Board – Superintendent Relationship – Review of existing and NHSBA versions were looked at. Very similar in contexts, but the Policy Committee would like to adopt the NHSBA version as a first read at the next Board meeting.

Policy JEAB – Student District Placement will be deleted as a new procedure has been developed for student placement under the Class Size Policy – IIB.

Jim briefed the policy committee on a complaint that came in pertaining to a banner that is displayed on the athletic field. Todd explained that we are following the Advertising policy and also asked for legal interpretation. The District is very clear on what can be allowed when acknowledging an organization and our legal interpretation is that the District is following the policy.

No additional questions or comments.

Meeting ended at 4:45 PM – Next meeting October 9, 2019

Respectfully submitted,
Wendy L. DiFruscio